



**EXECUTIVE ORDER NO. PCG -54
SERIES OF 2022**

**AN ORDER GRANTING ECONOMIC WELFARE ASSISTANCE TO QUALIFIED OFFICIALS,
EMPLOYEES AND STAFF OF THE CITY GOVERNMENT OF PASIG**

WHEREAS, it is a policy of the national government to improve the economic welfare of government employees;

WHEREAS, the City Government of Pasig recognizes the efforts and involvement of its employees, officials and staff which contribute to the efficiency and improvement of public service;

WHEREAS, the provision of the Economic Welfare Assistance to the employees, officials and staff of the City will encourage creativity, efficiency, integrity and productivity in the public service;

NOW, THEREFORE, I, VICTOR MA. REGIS N. SOTTO, Mayor of the City of Pasig, by virtue of the power vested in me by law, do hereby order:

SECTION 1. WHO ARE ENTITLED. – All officials, employees and staff of the City Government of Pasig, regardless of the status of employment, shall be entitled to Economic Welfare Assistance equivalent to one (1) month of their basic salaries subject to the provisions of Sections 2, 3 & 4 hereof.

SECTION 2. JOB ORDER AND CONTRACT OF SERVICE. – All job order personnel and those with Contract of Service except those who fall under the provisions stated in Sections 3 and 4 hereof shall be entitled to Economic Welfare Assistance amounting to **TEN THOUSAND PESOS (P 10,000.00)**.

SECTION 3. QUALIFICATIONS. – The city government officials, employees, and staff who are qualified to receive Economic Welfare Assistance are the following:

- a) Those who rendered at least a total or an aggregate of four (4) months of service including leave of absence with pay as of October 31, 2022;
- b) Those who are on approved leave without pay but have rendered at least a total or an aggregate of four (4) months of service provided they are not yet dropped from the rolls;
- c) Those who have rendered less than four (4) months of service, but subject to the limitations imposed by Section 4 hereof;
- d) Personnel who are formally charged with administrative and/or criminal cases which are still pending for resolution, shall be entitled to Economic Welfare Assistance until found guilty and meted penalty, subject to the item (e) hereof;
- e) Personnel found guilty and meted penalty shall not be entitled to Economic Welfare Assistance in the year the decision was handed down. He or she shall refund any Economic Welfare Assistance received that year; and

f) If the penalty meted out is only a reprimand, such penalty shall not disqualify the personnel concerned to receive Economic Welfare Assistance.

SECTION 4. RATE OF ASSISTANCE. – City Government of Pasig personnel who have rendered less than four (4) months of service as of October 31, 2022 shall be entitled to Economic Welfare Assistance pro-rated as follows:

Length of Service	Percentage
3 months but less than 4 months	40%
2 months but less than 3 months	30%
1 month but less than 1 month	20%
Less than 1 month	10%

SECTION 5. APPROPRIATIONS. – The funds to cover the implementation of this Order shall be taken from the appropriated annual budget of the city.

SECTION 6. COMPLIANCE. – The authority, issuance and approval hereof are subject to compliance with existing laws and COA rules and regulations on appropriations, expenditures and procurement.

SECTION 7. REPEALING CLAUSE. – The provisions of existing ordinances, executive orders and other issuances or portion thereof which are inconsistent herewith are hereby repealed, modified and amended.

SECTION 8. SEPARABILITY CLAUSE. – If any part or provisions of this Order be held unconstitutional or invalid, other parts of provisions hereof, which are not affected thereby shall continue in full force and effect.

SECTION 9. DISSEMINATION. – Copies of this *Executive Order* shall be furnished within seventy-two (72) hours from its issuance to the Office of the President and the Metro Manila Development Authority for their information and guidance.

SECTION 10. EFFECTIVITY. – This Order shall take effect immediately.

DONE this 15th day of November 2022 at the City of Pasig, Metro Manila.


VICTOR MA. REGIS N. SOTTO
City Mayor 

